

National Safe Building Institute (NSBI) provides impartial inspection and consulting services to corporations, non-profit organizations, and government offices throughout the United States. Our clients include a large national healthcare provider and several local and national construction companies. The founders of NSBI are construction management professionals who have successfully delivered over 35 million square feet of facilities nationally.

NSBI currently provides Code Inspectors, QA/QC Inspectors and Safety Professionals to construction jobsites totaling over 3 million square feet. Our assignments range from regularly scheduled inspections to full-time, on-site safety management.

NSBI is seeking to fill a contract position for a Site Safety and Health Officer (SSHO).

CANDIDATES MUST MEET THE FOLLOWING REQUIREMENTS:

- Bachelor's degree in Occupational Health and Safety
- Five (5) years of construction industry safety experience or three (3) years if applicant is a Certified Safety Professional (CSP) or holds a safety and health degree.
- Completed OSHA-30 Hour Outreach Construction Course.
- Proof of professional safety certifications
- General knowledge of building codes and inspection requirements/practices.
- Fifteen years construction experience, including: strong knowledge of OSHA Construction, OSHA General Industry, ANSI, NIOSH and NEC Standards.
- Thorough understanding of and ability to enforce all federal, state, local and company regulations.
- Comprehensive awareness of OSHA 29 CFR 1926 and an ability to enforce requirements in Section 34 of EM 385-1-1, OSHA 29 CFR 1910, and OSHA 29 CFR 1910.146.
- Strong understanding of construction process, methods, means and materials.
- Ability to recognize hazardous situations and implement corrective measures.
- Demonstrated intermediate skills with the standard features of various personal computer word processing and spreadsheet software (Microsoft Word and Excel, PowerPoint, Outlook, Internet, and other proprietary software).
- Excellent written and verbal/presentation skills, and strong interpersonal skills.
- Ability to maintain discretion and a high level of confidentiality.
- Highly organized with the ability to prioritize multiple tasks.
- Meticulous attention to detail with a high degree of accuracy.
- Must be able to work both independently and as a team player.
- Excellent relationship building and customer service skills.
- Knowledge and ability to update safety policies and procedure manuals.

THE MAJOR AREAS OF RESPONSIBILITIES INCLUDE:

- Conduct daily safety and health inspections and maintain a written log which includes area/operation inspected, date of inspection, identified hazards, recommended corrective actions, estimated and actual dates of corrections.
- Conduct mishap investigations and complete required reports.
- Collect and maintain certified EMR ratings and DART rates for all subcontractors on a project and make them available client at client's request.
- Maintain Daily Production Reports for prime and subcontracts.
- Maintain applicable safety reference material on the job site.
- Attend the pre-construction conference, pre-work meetings including preparatory inspection meetings, and periodic in-progress meetings.
- Implement and enforce accepted APPS and AHAs.

- Maintain a safety and health deficiency tracking system that monitors outstanding deficiencies on the safety bulletin board.
- Ensure sub-contractor compliance with safety and health requirements.
- Maintain a list of hazardous chemicals on site and their material safety data sheets.

ADDITIONAL RESPONSIBILITIES MAY INCLUDE:

- Develop Activity Hazard Analysis
- Maintain Site Safety Reference Materials
- Preparation of an Accident Prevention Plan, to include but not be limited to:
 - Confined Space and/or Enclosed Space Entry Plan
 - Crane Critical Lift Plan
 - Fall Protection and Prevention (FP&P) Program Documentation
 - Occupant Protection Plan
 - Asbestos Hazard Abatement Plan
 - Site Demolition Plan

Interested candidates **MUST** submit an application and complete pre-employment testing by visiting <http://www.ondemandassessment.com/verify/apply/BqSBRmA/PnChahh>.

Submitted resumes must include education, training, experience, and certifications. Copies of certificates of training to demonstrate qualified and competent person status (**PDF** format for Client review) should be sent to info@nsbuilding.com **immediately** following completion of application and testing.

Application and pre-employment testing may take approximately one and one-half (1.5) hours. Testing begins immediately following completion of application. It is recommended that testing be completed in a distraction free environment.

National Safe Building Institute is an Equal Opportunity Employer.

National Safe Building Institute (NSBI) is not seeking unsolicited resumes or agency assistance at this time. Please do not forward unsolicited resumes or resumes from an agency to our hiring managers or Human Resources. NSBI will not be responsible for any fees related to unsolicited resumes.